



CERTIFICATE SUPPLEMENT (*)



SWEDEN

1. CERTIFICATE TITLE

Kvalificerad Yrkeshögskoleexamen

Affärsinriktad Redovisningsekonom

2. TRANSLATION OF CERTIFICATE TITLE

Advanced Higher Vocational Education Diploma in

Business-Oriented Accounting Economist

This translation has no legal status

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of how various procedures in balancing the books affect companies' profits and financial position.
- Knowledge of taxation rules for income from services, capital and business activities.
- Knowledge of the laws and contracts that affect various business relationships and of how laws and contracts affect business activities.
- Skills in the entire accountancy chain, from accounting and allocation to balancing the books and making the consolidated funds statement.
- Skills in managing bookkeeping at a company and in following up and analysing accounts.
- Skills in assessing companies' financial development.
- Skills in drawing up documents which are part of annual closing of accounts/annual reports.
- Skills in preparing the financial basis for decisions in the form of estimates and profitability assessments and in calculating capital needs and evaluating different forms of financing.
- Skills in performing accounting services and other services within the areas of finance, taxation and tax declarations in an autonomous and professional manner.
- Competence to work in such a way that ensures the quality of both the work and of the final product.
- Competence to apply the theoretical models and related theoretical knowledge that are relevant to the profession.
- Competence to work in an advisory role for companies and to deal with customers in a correct and proper manner.
- Competence to meet with different types of customers in a professional manner.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Accounting Assistant, Accounting Economist, Business Economist, Financial Assistant

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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