



1. Title of the certificate – Yrkeshögskoleexamen ¹

Ekonomi- och redovisningskonsult

2. Translated title of the certificate – Higher Vocational Education Diploma ²

Accounting Consultant

3. Knowledge, skills and competence profile

The holder of the certificate has:

- Knowledge of the structure and function of the tax system.
- Knowledge of the taxation of individuals and companies.
- Knowledge of tax returns and calculation for private individuals and business activities.
- Knowledge of international taxation.
- Knowledge of profitability assessment, financing, calculation, performance budgeting and financial planning.
- Knowledge of company valuation.
- Knowledge of laws and customs in the subject areas agreements, contracts, insurance and right to damages.
- Skills in describing the structure and function of the tax system.
- Skills in independently carrying out tax returns and tax calculations for private individuals and business activities.
- Skills in describing the link between the company's financial statements and opportunities for tax reserves.
- Skills in working with profitability assessment, financing and governance.
- Skills in establishing agreements, contracts and different types of legal documents.
- Skills in describing the different associations, the choice of company form and the decision-making power of partners and deputy responsibilities for different forms of association.
- Skills in describing financial instruments and transfer thereof as well as business transfers.
- Skills in describing basic credit law, forms of financing and security.
- Competence to conduct professional activities as an accounting consultant, audit employee, tax administrator, finance manager in small and medium sized companies and as a financial adviser for mainly small and medium sized companies.
- Competence to professionally and independently carry out accounting and services in the fields of finance, auditing, taxation and related administrative services.
- Competence to be able to work so that quality is ensured in the work and end product.
- Competence to be able to work so that professional knowledge is continuously developed.
- Competence to be able to apply theory models and subject theoretical knowledge relevant to the profession.
- Competence to be aware of how external changes can affect the profession and its work content.

4. Range of occupations accessible to the holder of the certificate ³

Accounting Consultant, Authorised Accounting Consultant, Finance Manager, Financial Assistant, Financial Advisor and Controller

¹ In the original language. | ² If applicable. This translation has no legal status. | ³ If applicable.

1. Official basis of the certificate

Name and address of the awarding institution	Authority providing accreditation / recognition of the certificate
	The Swedish National Agency for Higher Vocational Education Box 145 721 05 Västerås, Sweden www.myh.se
Level of the certificate (national or European) ¹	Grading scale / Pass requirements
Level 5 in the National Qualifications Framework (SeQF) Level 5 in the European Qualifications Framework (EQF)	Fail (icke godkänt – IG) Pass (Godkänt – G) Pass with distinction (Väl godkänt – VG)
Access to next level of education / training ¹	International agreements on recognition of qualifications ¹
	The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses.

Legal basis

A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits). Five HVE credits correspond to one week of full-time studies.

2. Officially recognised ways of acquiring the certificate

Description of vocational education and training	Percentage of total programme (%)	Duration (/weeks)
College/education centre	%	weeks
Placement – learning in a work environment	%	weeks
Total duration of the education / training leading to the certificate		weeks

3. Additional information

Entry requirements ¹

Entry requirement is successful completion of upper secondary education.

More information (including a description of the national qualifications system)

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se

National Europass Centre

www.myh.se

¹ If applicable.