



APPENDIX TO DIPLOMA (*)



SWEDEN

1. EXAMENSBEVISETS BENÄMNING

Kvalificerad Yrkehögskoleexamen

Inköp & Supply Management

SUN-kod: 341z

Samhällsvetenskap, juridik, handel, administration - Företagsekonomi, handel och administration - Inköp, försäljning och distribution - Inköp, försäljning och distribution

2. TRANSLATION OF DIPLOMA TITLE

Advanced Diploma in Higher Vocational Education

Purchasing & Supply Management

SUN code: 341z

Social sciences, law, commerce, administration – Business economics, commerce and administration – Purchasing, sales and distribution – Purchasing, sales and distribution

This translation has no legal status

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of all the stages of the purchasing process when establishing relationships with new suppliers and an understanding of the connections to the other areas of the company
- Knowledge of the different IT tools encountered by a purchaser
- Knowledge of sustainable development, environment and social responsibility
- Knowledge of the connection between the professional role and sustainable development
- Knowledge of ways to further develop entrepreneurial skills
- Knowledge of entrepreneurship and its influence within the profession
- Knowledge of public procurement and its basis
- Knowledge of the entire procurement chain, including each step – analysis of current agreements, needs analysis, evaluation of tender, contract decisions, potential reassessment processes and supplier follow-up
- Skills for working within operative and tactical procurement and logistics issues, such as supplier evaluations, material suborders, purchasing calculations, warehouse and material organisation and distribution solutions
- Skills for actively assisting various senior executives within logistics development, purchasing planning and development, business negotiations and strategic purchasing work
- Skills in effectively utilising IT tools within work, e.g., using IT when searching, gathering and evaluating information for the basis of a work decision
- Skills in operative procurement work within a public authority such as a municipality, county council or State body

4. PROFESSIONS AVAILABLE FOR HOLDERS OF THE DIPLOMA

Purchaser, buyer

5. OFFICIAL STATUS OF THE DIPLOMA

Name, status and address of the institution awarding the diploma	Name, status and address of the public authority issuing the entitlement to award a diploma to education providers The Swedish National Agency for Higher Vocational Education Postal Address: Box 145, S-721 05 Västerås www.yhmyndigheten.se
Diploma Level (national or international designation) NQF/EQF: <i>scale not yet established</i> ISCED – scale:	Grading Scale Fail (Icke Godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (hours/weeks/months/years)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks/years

Further information

A higher vocational programme may be of 200 vocational credits, equivalent to one full academic year, or 400 vocational credits, corresponding to two full academic years. If the criteria in Chapter 2, Section 13 of the Ordinance (2009:130) on higher vocational education are fulfilled, a Diploma in Higher Vocational Education is obtained. If the criteria in Chapter 2, Section 14 of the Ordinance (2009:130) on higher vocational education are fulfilled, an Advanced Diploma Higher Vocational Education is obtained.

Entry requirement is successful completion of upper secondary education.

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.yhmyndigheten.se

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

Further information on transparency and clarity may be obtained from: www.cedefop.eu.int/transparency

© European Communities, 2002