



## 1. Title of the certificate – Yrkeshögskoleexamen <sup>1</sup>

---

Internationell redovisningsekonom

## 2. Translated title of the certificate – Higher Vocational Education Diploma <sup>2</sup>

---

International Accountant

## 3. Knowledge, skills and competence profile

---

The holder of the certificate has:

- Knowledge of customer and supplier ledgers.
- Knowledge of current bookkeeping and accounting.
- Knowledge of handling company taxes.
- Knowledge of payroll according in small and medium-sized enterprises.
- Knowledge of financial statements, annual accounts and annual reports.
- Knowledge of declarations in different forms of enterprise.
- Knowledge of intercultural communication.
- Knowledge of consolidated financial statements.
- Knowledge of tools used for financial management of companies and organisations.
- Knowledge of financing.
- Knowledge of business English and of laws and agreements that regulate business relationships.
- Skills in working with customer and supplier ledgers.
- Skills in working with the current accounts in different forms of enterprise.
- Skills in drawing up VAT and tax returns, including EU VAT.
- Skills in working on payroll management.
- Skills in drawing up financial statements in different forms of enterprise and preparing documents for annual accounts and annual reports.
- Skills in making declarations for different forms of enterprise.
- Skills in maintaining good intercultural business relationships.
- Skills in participating in the preparation and drawing up of consolidated financial statements, including with foreign subsidiaries.
- Skills in working on profitability calculation, budgeting and investment assessment.
- Skills in making informed decisions on financing issues that affect the company.
- Competence to work as an accountant at bookkeeping, accounting and audit agencies.
- Competence to work as an accounting assistant/accountant in a finance department.
- Competence to work independently as an accounting consultant.
- Competence to work as finance manager for a small company.

## 4. Range of occupations accessible to the holder of the certificate <sup>3</sup>

---

International Accountant, Accountant, Accounting Assistant and Accounting Consultant

<sup>1</sup> In the original language. | <sup>2</sup> If applicable. This translation has no legal status. | <sup>3</sup> If applicable.

## 1. Official basis of the certificate

Name and address of the awarding institution	Authority providing accreditation / recognition of the certificate
	The Swedish National Agency for Higher Vocational Education Box 145 721 05 Västerås, Sweden <a href="http://www.myh.se">www.myh.se</a>
Level of the certificate (national or European) <sup>1</sup>	Grading scale / Pass requirements
Level 5 in the National Qualifications Framework (SeQF) Level 5 in the European Qualifications Framework (EQF)	Fail (icke godkänt – IG) Pass (Godkänt – G) Pass with distinction (Väl godkänt – VG)
Access to next level of education / training <sup>1</sup>	International agreements on recognition of qualifications <sup>1</sup>
	The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses.

### Legal basis

A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits). Five HVE credits correspond to one week of full-time studies.

## 2. Officially recognised ways of acquiring the certificate

Description of vocational education and training	Percentage of total programme (%)	Duration (/weeks)
College/education centre	%	weeks
Placement – learning in a work environment	%	weeks
Total duration of the education / training leading to the certificate		weeks

## 3. Additional information

### Entry requirements <sup>1</sup>

Entry requirement is successful completion of upper secondary education.

### More information (including a description of the national qualifications system)

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: [www.myh.se](http://www.myh.se)

### National Europass Centre

[www.myh.se](http://www.myh.se)

<sup>1</sup> If applicable.