



# APPENDIX TO DIPLOMA (\*)



SWEDEN

## 1. EXAMENSBEVISETS BENÄMNING

**Kvalificerad Yrkehögskoleexamen**

### **Ledare - Företagare i detaljhandel**

SUN-kod: 345a

Företagsekonomi, handel, administration – Ledning och administration – Ledarskap, organisation och styrning

## 2. TRANSLATION OF DIPLOMA TITLE

**Advanced Diploma in Higher Vocational Education**

### **Manager – Entrepreneur in retail trade**

SUN code: 345a

Business administration, commerce, administration – Management and administration – Leadership, organization and governance

This translation has no legal status

## 3. SKILLS AND KNOWLEDGE PROFILE

### **The holder of this document has**

- Skills in leading and developing a medium-sized retail business operation.
- Skills in assuming responsibility for organizational and business development in retail companies.
- Skills in designing, implementing and evaluating marketing in a retail companies.
- Skills in leading and developing sales work and customer care.
- Knowledge of financial and accounting work, and how forecasts for the future and trends can be compiled.
- Knowledge of how the development of in-store design can optimize sales and market position.
- Knowledge of purchasing and logistics work in retail companies.
- Knowledge of business correspondence in English

## 4. PROFESSIONS AVAILABLE FOR HOLDERS OF THE DIPLOMA

Store Manager, Self-employed businessman, Purchaser in small business operation, Consultant at a supplier, Business developer, Store planner

### **(\*) Explanatory notes**

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

Further information on transparency and clarity may be obtained from: [www.cedefop.eu.int/transparency](http://www.cedefop.eu.int/transparency)

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## 5. OFFICIAL STATUS OF THE DIPLOMA

<b>Name, status and address of the institution awarding the diploma</b>	<b>Name, status and address of the public authority issuing the entitlement to award a diploma to education providers</b>  The Swedish National Agency for Higher Vocational Education Postal Address: Box 145, S-721 05 Västerås <a href="http://www.yhmyndigheten.se">www.yhmyndigheten.se</a>
<b>Diploma Level (national or international designation)</b>  NQF/EQF: <i>scale not yet established</i> ISCED – scale: 5b	<b>Grading Scale</b>  Fail (Icke Godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

## 6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (hours/weeks/months/years)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		<b>weeks/years</b>

### Further information

A higher vocational programme may be of 200 vocational credits, equivalent to one full academic year, or 400 vocational credits, corresponding to two full academic years. If the criteria in Chapter 2, Section 13 of the Ordinance (2009:130) on higher vocational education are fulfilled, a Diploma in Higher Vocational Education is obtained. If the criteria in Chapter 2, Section 14 of the Ordinance (2009:130) on higher vocational education are fulfilled, an Advanced Diploma Higher Vocational Education is obtained.

Entry requirement is successful completion of upper secondary education.

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: [www.yhmyndigheten.se](http://www.yhmyndigheten.se)