



1. Title of the certificate – Yrkeshögskoleexamen ¹

Ledarskap och organisation inom vård, omsorg och socialt arbete

2. Translated title of the certificate – Higher Vocational Education Diploma ²

Leadership and organisation in healthcare and social work

3. Knowledge, skills and competence profile

The holder of the certificate has:

- Knowledge of what governs a health and social care organisation at specialist level.
- Knowledge of change work in an organisation at specialist level.
- Knowledge of quality and development work in health and social care at specialist level.
- Knowledge of logistics, coordination and planning in health and care activities at specialist level.
- Knowledge of labour law legislation.
- Knowledge of group processes and group psychology at specialist level.
- Knowledge of conflict management at specialist level.
- Skills in supporting change work in health and social care.
- Skills in working on quality and development work in health and social care.
- Skills in working on scheduling and staffing in health and social care activities.
- Skills in planning and coordinating day-to-day work in health and social care activities.
- Skills in motivating and supervising health and social care staff.
- Skills in responding to different staff groups as well as target groups in health and social care with a professional.
- Skills in identifying ill health and being involved in preventive work in health and social care activities.
- Competence to take responsibility for the quality and development work of the organisation together with employers.
- Competence to contribute to an effective organisation by applying knowledge and skills related to personnel planning, logistics and coordination within the organisation.
- Competence to apply legislation in labour law in the day-to-day work of health and social care activities.
- Competence to apply specialist knowledge and skills in group processes and group psychology in order to contribute to effective teams within the organisation.
- Competence to work based on a motivating approach so as to lift and develop the working group.
- Competence to apply knowledge and skills in conversation, presentation and information technique so as to be able to independently chair a meeting of the working group.
- Competence to contribute to good health in the organisation by taking special responsibility for planning, implement and evaluating the health promotion and preventive work in close dialogue with the employer.

4. Range of occupations accessible to the holder of the certificate ³

Coordinator in health and social care, Group Leader in health and social care, Planner in health and social care, Primary Support in health and social care and Deputy Head of Unit

¹ In the original language. | ² If applicable. This translation has no legal status. | ³ If applicable.

1. Official basis of the certificate

Name and address of the awarding institution	Authority providing accreditation / recognition of the certificate
	The Swedish National Agency for Higher Vocational Education Box 145 721 05 Västerås, Sweden www.myh.se
Level of the certificate (national or European) ¹	Grading scale / Pass requirements
Level 5 in the National Qualifications Framework (SeQF) Level 5 in the European Qualifications Framework (EQF)	Fail (icke godkänt – IG) Pass (Godkänt – G) Pass with distinction (Väl godkänt – VG)
Access to next level of education / training ¹	International agreements on recognition of qualifications ¹
	The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses.

Legal basis

A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits). Five HVE credits correspond to one week of full-time studies.

2. Officially recognised ways of acquiring the certificate

Description of vocational education and training	Percentage of total programme (%)	Duration (/weeks)
College/education centre	%	weeks
Placement – learning in a work environment	%	weeks
Total duration of the education / training leading to the certificate		weeks

3. Additional information

Entry requirements ¹

Entry requirement is successful completion of upper secondary education.

More information (including a description of the national qualifications system)

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se

National Europass Centre

www.myh.se

¹ If applicable.