



APPENDIX TO DIPLOMA (*)



SWEDEN

1. EXAMENSBEVISETS BENÄMNING

Yrkeshögskoleexamen

Projektlezare inom IT

2. TRANSLATION OF DIPLOMA TITLE

Diploma in Higher Vocational Education

IT Project Manager

This translation has no legal status.

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of working with different project models, and an awareness of their advantages and disadvantages.
- Knowledge of using various IT tools to support project management.
- Knowledge of weighing financial pros and cons and making financial decisions.
- Knowledge of compiling requirement specifications before an assignment.
- Knowledge of planning, organising and conducting negotiations.
- Knowledge relating their own leadership and an understanding of how high-performance projects are created.
- Knowledge of project management based on recommendations in ISO10006, IPMA and PMI.
- Skills in working with different tools and methods to develop a successful project leadership.
- Skills to establish economic estimates and schedules for projects.
- Skills to create, report and document with a clear structure and clearly defined content.
- Competence to implement projects in a structured and focused manner.
- Competence to structure surveys of projects and processes, and use this as support in decisions.
- Competence to identify and practice their leadership skills to ensure high morale in projects and motivate employees through goal setting.
- Competence to understand how high-performing project teams are created and how to reduce any potential breeding ground for conflicts.
- Competence to prepare, organise and conduct professional presentations.

4. PROFESSIONS AVAILABLE FOR HOLDERS OF THE DIPLOMA

Project Manager, IT Project Manager, Project Manager in larger and more complex projects, and projects with subprojects. Coordinator

5. OFFICIAL STATUS OF THE DIPLOMA

Name, status and address of the institution awarding the diploma	Name, status and address of the public authority issuing the entitlement to award a diploma to education providers
	The Swedish National Agency for Higher Vocational Education Postal Address: Box 145, S-721 05 Västerås www.myh.se
Diploma Level (national or international designation)	Grading Scale
NQF/EQF: <i>scale not yet established</i> ISCED – scale:	Fail (Icke Godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (hours/weeks/months/years)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks/years
<p>Further information</p> <p>A higher vocational programme may be of 200 vocational credits, equivalent to one full academic year, or 400 vocational credits, corresponding to two full academic years. If the criteria in Chapter 2, Section 13 of the Ordinance (2009:130) on higher vocational education are fulfilled, a Diploma in Higher Vocational Education is obtained. If the criteria in Chapter 2, Section 14 of the Ordinance (2009:130) on higher vocational education are fulfilled, an Advanced Diploma Higher Vocational Education is obtained.</p> <p>Entry requirement is successful completion of upper secondary education.</p> <p>For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se</p>		

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

Further information on transparency and clarity may be obtained from: www.cedefop.eu.int/transparency

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