



# CERTIFICATE SUPPLEMENT (\*)



SWEDEN

## 1. CERTIFICATE TITLE

**Kvalificerad Yrkeshögskoleexamen**

**Redovisningsekonom - internationell inriktning**

## 2. TRANSLATION OF CERTIFICATE TITLE

**Advanced Higher Vocational Education Diploma**

**Accountant, international specialisation**

This translation has no legal status

## 3. SKILLS AND KNOWLEDGE PROFILE

### The holder of this document has

- Knowledge of business administration problems and their impact on society.
- Knowledge of accounting and financial statements.
- Knowledge of annual reports and how to draw them up in compliance with applicable laws and regulations.
- Knowledge of tax legislation in Sweden.
- Knowledge of laws that affect companies in a competitive environment.
- Skills in posting items in an accounting program.
- Skills in using a customer and supplier ledger in an accounting program.
- Skills in posting VAT items and filling in a tax return.
- Skills in posting and reporting VAT in the EU.
- Skills in drawing up an annual report with the help of a final accounts program.
- Skills in posting and reporting salaries.
- Skills in drawing up a budget to benefit a company when planning its future business.
- Skills in making tax calculations on the basis of the applicable legislation.
- Competence to work independently as an accounting consultant, either employed or self-employed.
- Competence to comply with laws and regulations that apply for business owners in society.
- Competence to write official letters to different authorities.

## 4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Authorised accounting consultant, Accountant, Accounting consultant, Accounting assistant, Accounting officer.

## 5. OFFICIAL STATUS OF THE CERTIFICATE

|  |   |
|--|---|
| <b>Name and address of the awarding institution</b>          | <b>Name and address of the public authority issuing awarding entitlement to education providers</b>   |
|  | The Swedish National Agency for Higher Vocational Education<br>Box 145, 721 05 Västerås<br>Sweden<br><a href="http://www.myh.se">www.myh.se</a> |
| <b>Diploma level (national or international designation)</b> | <b>Grading scale</b>  |
| SEQF/EQF:  | Fail (Icke godkänt - IG)<br>Pass (Godkänt - G)<br>Pass with Distinction (Väl godkänt - VG)  |

## 6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

| Description of vocational education and training received   | Per cent of whole programme (%) | Length (weeks) |
|---|---------------------------------|----------------|
| • College/education centre  |                                 | weeks          |
| • Placement – Learning in a work environment  |                                 | weeks          |
| Total teaching/study duration resulting in diploma  |                                 | <b>weeks</b>   |
| <b>Further information</b>  |                                 |                |
| The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.  |                                 |                |
| A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).   |                                 |                |
| An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project. |                                 |                |
| Entry requirement is successful completion of upper secondary education.  |                                 |                |
| For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: <a href="http://www.myh.se">www.myh.se</a>  |                                 |                |

### (\*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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