



CERTIFICATE SUPPLEMENT (*)



SWEDEN

1. CERTIFICATE TITLE

Kvalificerad Yrkeshögskoleexamen

Redovisningsekonom

2. TRANSLATION OF CERTIFICATE TITLE

Advanced Higher Vocational Education Diploma in

Accountant

This translation has no legal status

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of the financial flow from order and bookkeeping to final accounts.
- Knowledge of enterprise and subsequent inspection and analysis.
- Knowledge of accounting services in finance, taxation and fiscal declarations.
- Knowledge of the principles, legislation and norms of the good accountancy oath.
- Knowledge of calculating profitability, planning liquidity, financing, financial planning and budgeting.
- Skills to work with all aspects of private or public financial functions.
- Skills in bookkeeping of commercial events and prepare periodic and annual statements following the relevant laws and quality assurance systems.
- Skills to review corporate law, choice of company, partner rights of decision and to act as deputy for different organisational forms.
- Skills to establish agreements, contracts and legal documents.
- Skills to identify and solve simple problems relating to commercial and taxation laws.
- Competence to work at a small business with sole responsibility for company accounting, for on-going work, bookkeeping and tax returns.
- Competence to work as part of a team at medium-sized and large businesses and take responsibility for aspects of the company accounts.
- Competence to work at an auditing or accounting firm, where the role involves current account management, bookkeeping and creation of annual reports and tax declarations.
- Competence to work in the public sector, where the role involves ensuring that financial resources are used in the best way possible to meet set targets.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Accounting Consultant, Private Sector Accountant and Public Sector Accountant

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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