



CERTIFICATE SUPPLEMENT (*)



SWEDEN

1. CERTIFICATE TITLE

Kvalificerad Yrkeshögskoleexamen

Redovisningsekonom

2. TRANSLATION OF CERTIFICATE TITLE

Advanced Higher Vocational Education Diploma in

Accounting Economist

This translation has no legal status

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of accounting theory in record keeping, tax returns, reconciliation and IT-based accounting systems.
- Knowledge of accounting theory in recording posts, financial statements, annual reports, relationships between financial reporting and taxation.
- Knowledge of financial statements including annual accounts in the financial statements.
- Knowledge of payroll accounting work manually and in payroll programs, as well as integration of payroll accounting with other accounts.
- Knowledge of taxation and the taxation of individuals and companies in all existing companies.
- Knowledge of product and investment calculation, profitability assessments and cost control measures.
- Knowledge of commercial law within contract law, Law of Sale, Labour Law, Law of Association and Law of Succession.
- Skills in updating and maintaining account ledgers.
- Skills in preparing financial statements and information for firms of varying scale and industry.
- Skills in creating tax returns (manually and electronically) for the relevant commercial/legal entities.
- Skills in ensuring accurate allocations are compliant with directives required from Swedish Tax Legislation.
- Skills in providing accurate financial advice regarding the requirements, methods and investment options for a firm.
- Skills in solving common commercial and taxation problems.
- Skills in calculating wages or salaries manually and electronically.
- Skills in interpreting ratios for financial statement analysis.
- Skills in discussing and communicating in a commercial environment.
- Competence in completing those employment tasks required as an accountant.
- Competence in analysing and evaluating those alternatives within the approved legislative, legal practice and Swedish standards.
- Competence to individually and collaboratively advise and communicate to customers a business context.
- Competence to provide advice regarding the financial situation of a firm.
- Competence to ensure an entrepreneurial mindset and the ability to develop improved profitability for the firm.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Accounting Economist, Accounting Consultant, Accountant in Small Business, Accounting Officer and Tax Administrator.

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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