



CERTIFICATE SUPPLEMENT (*)



SWEDEN

1. CERTIFICATE TITLE

Yrkeshögskoleexamen

Redovisningsekonom

2. TRANSLATION OF CERTIFICATE TITLE

Higher Vocational Education Diploma

Accountant

This translation has no legal status.

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of specialised accounting work.
- Knowledge of accounting for different subsystems that are part of a corporate governance system, including key figures, cash flows and non-conformance.
- Knowledge of compliance with rules and laws governing financial transactions.
- Knowledge of tax law, commercial law and business systems.
- Knowledge of stating what is meant by group and consolidated financial statements.
- Knowledge of the importance of external monitoring of current research and development in the field of accounting.
- Knowledge of describing and explaining different forms of enterprise.
- Skills in performing ongoing accounting internally and externally, as well as handling payroll administration.
- Skills in using and understanding a business system, as well as calculating and budgeting.
- Skills in planning imports and exports and applying rules applicable to trade inside and outside the EU.
- Skills in implementing and calculating declarations for a company and interpreting and applying the legal regulatory system.
- Skills in selecting and applying models for analysis of profitability, as well as justifying the choice of model.
- Skills in applying the different subsystems included in a company's governance.
- Skills in compiling decision-making documents and being able to communicate decision-making documents in national contexts, as well as international contexts in English.
- Competence to work independently or in teams as an accountant, business administrator, audit assistant, accounting consultant or financial assistant in a company, an authority or a municipality.
- Competence to independently carry out accounting work in a company.
- Competence to independently process information in the field of accounting with regard to social and ethical aspects.
- Competence to apply specialised knowledge for development in the field of accounting and propose improvement suggestions.
- Competence to communicate independently in national and international contexts.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Accountant and Accounting Consultant

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu>

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