



CERTIFICATE SUPPLEMENT (*)



SWEDEN

1. CERTIFICATE TITLE

Yrkeshögskoleexamen

Redovisningsekonom

2. TRANSLATION OF CERTIFICATE TITLE

Higher Vocational Education Diploma

Accountant

This translation has no legal status.

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of accounting.
- Knowledge of the components of a company's steering such as key figures, cashflow and deviations.
- Knowledge of rules and laws regulating financial transactions.
- Knowledge of tax legislation and the contents of a group of companies and consolidated statements.
- Knowledge of trade law and business systems.
- Knowledge of situational analyses in current R&D in accounting and different business forms.
- Skills to work with ongoing internal and external accounting and process salaries.
- Skills to use and understand a business system and estimate, calculate and budget.
- Skills to conduct and calculate corporate tax returns.
- Skills to interpret and apply legal regulations.
- Skills to choose and apply models for profitability analysis.
- Skills to practice the different aspects of a company's steering.
- Skills to create and compile documents for decision making.
- Skills to communicate decision making documents in national and international contexts, in Swedish and in English.
- Competence to work as an accountant, business administration, accounting assistant, accounting consult and financial assistant in the public or private sectors.
- Competence to work as an accountant at a business.
- Competence to process accounting tasks with focus on social and ethical aspects.
- Competence to apply specialist knowledge for developing accounting and propose improvements.
- Competence to communicate in an international and national context.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Accountant

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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