



1. Title of the certificate – Yrkeshögskoleexamen ¹

Redovisningsekonom

2. Translated title of the certificate – Higher Vocational Education Diploma ²

Accountant

3. Knowledge, skills and competence profile

The holder of the certificate has:

- Knowledge of the structure and function of different financial systems.
- Knowledge of financial flows from order and bookkeeping to financial statements.
- Knowledge of enterprise from a business perspective with subsequent control and analysis.
- Knowledge of legally correct communication with customers, suppliers and auditors.
- Knowledge of accounting services in the areas of finance, taxation and tax returns.
- Knowledge of industry rhetoric and presentation and argumentation techniques.
- Skills in using industry-based business systems appropriately.
- Skills in formulating abstracts in English and independently running projects.
- Skills in applying basic accounting principles, laws and standards for creating good accounting practice.
- Skills in performing accounting of business events and establishing interim and annual accounts and annual reports according to applicable laws and Swedish accounting standards.
- Skills in describing the link between the company's financial statements and opportunities for tax reserves.
- Skills in working with profitability assessment, financing and governance.
- Competence to apply a situation's adapted leadership and to make financial terms understandable to a "non-accountant".
- Competence to independently carry out tax returns and tax calculations for private individuals and business activities.
- Competence to identify, analyse and draw up agreements, contracts and other legal documents.
- Competence to independently manage and use industry-based business systems appropriately.
- Competence to independently identify, analyse and solve tax matters for different forms of enterprise and to handle tax calculations.
- Competence to independently create and analyse calculations and budget models and to manage the entire financial control process.

4. Range of occupations accessible to the holder of the certificate ³

Accounting Consultant, Accountant - private business and Accountant - public sector

¹ In the original language. | ² If applicable. This translation has no legal status. | ³ If applicable.

1. Official basis of the certificate

Name and address of the awarding institution	Authority providing accreditation / recognition of the certificate
	The Swedish National Agency for Higher Vocational Education Box 145 721 05 Västerås, Sweden www.myh.se
Level of the certificate (national or European) ¹	Grading scale / Pass requirements
Level 5 in the National Qualifications Framework (SeQF) Level 5 in the European Qualifications Framework (EQF)	Fail (icke godkänt – IG) Pass (Godkänt – G) Pass with distinction (Väl godkänt – VG)
Access to next level of education / training ¹	International agreements on recognition of qualifications ¹
	The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses.

Legal basis

A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits). Five HVE credits correspond to one week of full-time studies.

2. Officially recognised ways of acquiring the certificate

Description of vocational education and training	Percentage of total programme (%)	Duration (/weeks)
College/education centre	%	weeks
Placement – learning in a work environment	%	weeks
Total duration of the education / training leading to the certificate		weeks

3. Additional information

Entry requirements ¹

Entry requirement is successful completion of upper secondary education.

More information (including a description of the national qualifications system)

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se

National Europass Centre

www.myh.se

¹ If applicable.