



# CERTIFICATE SUPPLEMENT (\*)



SWEDEN

## 1. CERTIFICATE TITLE

Yrkeshögskoleexamen

Redovisningskonsult SAT

## 2. TRANSLATION OF CERTIFICATE TITLE

Higher Vocational Education Diploma

Accounting Consultant SAT

This translation has no legal status.

## 3. SKILLS AND KNOWLEDGE PROFILE

### The holder of this document has

- Knowledge of internal accounting, budgeting, financial control, key figures and calculation methods.
- Knowledge of relevant regulations such as REKO and FAR.
- Knowledge of payroll, VAT and private and business taxation.
- Knowledge of accounting principles, financial statement work and annual reports.
- Knowledge of business Swedish and business English in the field of accounting.
- Knowledge of the role of the industry and the role of accounting consultant.
- Knowledge of the parts of the legal system that relate to agreements between legal persons and between legal and natural persons.
- Skills in ongoing accounting, VAT accounting and reporting.
- Skills in preparing financial statements, annual financial statements and annual reports.
- Skills in performing cash flow analysis and using different key financial figures.
- Skills in identifying and solving problems in business taxation and drawing up income declarations.
- Skills in having a good knowledge of the consulting role and the industry as a whole.
- Skills in being able to interpret and solve legal problems and to apply IT as an accounting and business support.
- Competence to work independently as an accountant in their own business, as an employee at an accounting firm or in a company's finance department.
- Competence to independently perform the tasks of the industry within the professional role and to understand the requirements and development of the professional role.
- Competence to independently apply good accounting practice and to be able to assimilate news in regulations and accounting principles.
- Competence to independently relate to internal and external customers in a service-oriented way and to be able to explain the complex context of the accounting.
- Competence to operate independently according to the quality systems that exist in the industry.
- Competence to independently complete financial statements, annual reports, declarations for different types of legal persons.

## 4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Accountant Consultant and Accountant

## 5. OFFICIAL STATUS OF THE CERTIFICATE

<b>Name and address of the awarding institution</b>	<b>Name and address of the public authority issuing awarding entitlement to education providers</b>
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden <a href="http://www.myh.se">www.myh.se</a>
<b>Diploma level (national or international designation)</b>	<b>Grading scale</b>
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

## 6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		<b>weeks</b>
<b>Further information</b>		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: <a href="http://www.myh.se">www.myh.se</a>		

**(\*) Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu>

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