



1. Title of the certificate – Yrkeshögskoleexamen ¹

Redovisningskonsult

2. Translated title of the certificate – Higher Vocational Education Diploma ²

Accounting Consultant

3. Knowledge, skills and competence profile

The holder of the certificate has:

- Knowledge of accounting and financial statement theory.
- Knowledge of financial planning and governance.
- Knowledge of financing.
- Knowledge of calculation.
- Knowledge of annual accounts and annual reports.
- Knowledge of report writing.
- Knowledge of commercial law.
- Skills in performing ongoing accounting.
- Skills in performing financial planning and follow-up using different methods.
- Skills in producing annual accounts and annual reports, declarations and financial analyses with the aid of cloud-based programmes.
- Skills in being able to make different financial calculations and assess the profitability of different action options.
- Skills in being able to work on computerised payroll management and relevant cloud-based accounting and tax programmes.
- Skills in being able to give advice/consultation on financial matters related to financing needs, forms of financing, investment and taxation problems.
- Competence to turn their knowledge into practical reality and to be able to assess and propose which tools and models are required in different situations as a practising accounting consultant.
- Competence to be able to flexibly and adaptably meet the customer's needs.
- Competence to be able to provide advice from a critical perspective and to be able to assess and propose adequate solutions based on each company's financial situation.
- Competence to work on personnel and payroll administration, ongoing accounting, annual accounts, tax returns, financial planning in the form of calculation, financing and profitability, as well as evaluate produced materials.
- Competence to work in both Swedish and English speaking markets within the profession.
- Competence to evaluate and source-critically produce appropriate material and then construct adequate reports.

4. Range of occupations accessible to the holder of the certificate ³

Accounting Consultant, Accounting Assistant, Accountant and Financial Assistant

¹ In the original language. | ² If applicable. This translation has no legal status. | ³ If applicable.

1. Official basis of the certificate

Name and address of the awarding institution	Authority providing accreditation / recognition of the certificate
	The Swedish National Agency for Higher Vocational Education Box 145 721 05 Västerås, Sweden www.myh.se
Level of the certificate (national or European) ¹	Grading scale / Pass requirements
Level 5 in the National Qualifications Framework (SeQF) Level 5 in the European Qualifications Framework (EQF)	Fail (icke godkänt – IG) Pass (Godkänt – G) Pass with distinction (Väl godkänt – VG)
Access to next level of education / training ¹	International agreements on recognition of qualifications ¹
	The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses.

Legal basis

A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits). Five HVE credits correspond to one week of full-time studies.

2. Officially recognised ways of acquiring the certificate

Description of vocational education and training	Percentage of total programme (%)	Duration (/weeks)
College/education centre	%	weeks
Placement – learning in a work environment	%	weeks
Total duration of the education / training leading to the certificate		weeks

3. Additional information

Entry requirements ¹

Entry requirement is successful completion of upper secondary education.

More information (including a description of the national qualifications system)

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se

National Europass Centre

www.myh.se

¹ If applicable.