



1. Title of the certificate – Yrkeshögskoleexamen ¹

Strategisk inköpare upphandlare

2. Translated title of the certificate – Higher Vocational Education Diploma ²

Strategic Purchaser/Procurement Manager

3. Knowledge, skills and competence profile

The holder of the certificate has:

- Knowledge of concepts, methods and tools in process control and business development.
- Knowledge of the role and requirements of customers in the company's value chain.
- Knowledge of lean philosophy and its application in purchasing.
- Knowledge of the role, structure and strategic importance of the purchasing organisation.
- Knowledge of supply chain management.
- Knowledge of the Public Procurement Act and other laws.
- Knowledge of business systems and other software in the field of purchasing.
- Skills in drawing up tender documents and requirement specifications
- Skills in analysing and evaluating tenders or quotations.
- Skills in budgeting and calculating.
- Skills in assessing key financial figures, as well as liquidity and capital tie-up aspects.
- Skills in applying computerised calculation models and IT systems for purchasing.
- Skills in applying flow and process optimisation in areas related to purchasing.
- Competence to be able to take independent responsibility for purchasing goods and services, based on strategic analysis in a businesslike, cost-effective and environmentally-conscious way.
- Competence to be responsible for the coordination and development of a purchasing organisation.
- Competence to lead the development of the purchasing process from a sustainability perspective.
- Competence to perform an optimal procurement process based on the Public Procurements Act.
- Competence to be able to analyse, lead and develop purchasing and procurement processes based on current research, methods and developments in the industry.
- Competence to be responsible for coordinating projects related to purchasing and procurement.

4. Range of occupations accessible to the holder of the certificate ³

Strategic Purchaser, Procurement Manager and Business Developer

¹ In the original language. | ² If applicable. This translation has no legal status. | ³ If applicable.

1. Official basis of the certificate

Name and address of the awarding institution	Authority providing accreditation / recognition of the certificate
	The Swedish National Agency for Higher Vocational Education Box 145 721 05 Västerås, Sweden www.myh.se
Level of the certificate (national or European) ¹	Grading scale / Pass requirements
Level 5 in the National Qualifications Framework (SeQF) Level 5 in the European Qualifications Framework (EQF)	Fail (icke godkänt – IG) Pass (Godkänt – G) Pass with distinction (Väl godkänt – VG)
Access to next level of education / training ¹	International agreements on recognition of qualifications ¹
	The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses.

Legal basis

A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits). Five HVE credits correspond to one week of full-time studies.

2. Officially recognised ways of acquiring the certificate

Description of vocational education and training	Percentage of total programme (%)	Duration (/weeks)
College/education centre	%	weeks
Placement – learning in a work environment	%	weeks
Total duration of the education / training leading to the certificate		weeks

3. Additional information

Entry requirements ¹

Entry requirement is successful completion of upper secondary education.

More information (including a description of the national qualifications system)

For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se

National Europass Centre

www.myh.se

¹ If applicable.