



# CERTIFICATE SUPPLEMENT (\*)



SWEDEN

## 1. CERTIFICATE TITLE

**Kvalificerad Yrkehögskoleexamen**

**Strategiskt inköp och upphandling**

## 2. TRANSLATION OF CERTIFICATE TITLE

**Advanced Higher Vocational Education Diploma in**

**Strategic Purchasing and Public Procurement**

This translation has no legal status

## 3. SKILLS AND KNOWLEDGE PROFILE

### The holder of this document has

- Knowledge of the impact of planned purchases on an organisation's profitability.
- Knowledge of logistics tools for managing complex supply chains and to contribute to sustainable development.
- Knowledge of existing Swedish laws and prevailing practice concerning public procurement such as the Swedish Public Procurement Act.
- Knowledge of the industry, purchasing law and commercial terms.
- Knowledge of the role of the vendor and conducting business.
- Skills in executing procurement, direct award and reopening of competition
- Skills in the Swedish language to design specifications and the relevant evaluating models.
- Skills in commercial framework for different branches.
- Skills to execute and coordinate suborders and purchase planning.
- Skills in purchasing strategies, supplier development and strategic purchasing methods.
- Skills in MS Excel and Spend Analysis.
- Skills in business English with the aim of managing global supply chains.
- Skills to provide sound financial evaluations regarding environmental, ethical and social demands.
- Skills to prepare and conduct negotiations and interpret and establish agreements.
- Competence to choose the correct strategy and business model based on risk analysis and sound financial evaluation of the object and the needs of the organisation.
- Competence to evaluate information and methods used both nationally and internationally for executing and participating in purchases and procurement on both strategic, tactical and operational level.
- Competence to manage a project, communicate and put together the most financially sound qualitative solution for internal stakeholders.
- Competence to be responsive, communicate clearly and develop supplier relations with long term targets.
- Competence to handle business intelligence and understand the market with regards to innovations and long term sustainable, profitable business.

## 4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Strategic Buyer, Buyer, Procurer, Vendor Coordinator, Procurement Planner and Procurement Manager

## 5. OFFICIAL STATUS OF THE CERTIFICATE

<b>Name and address of the awarding institution</b>	<b>Name and address of the public authority issuing awarding entitlement to education providers</b>
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden <a href="http://www.myh.se">www.myh.se</a>
<b>Diploma level (national or international designation)</b>	<b>Grading scale</b>
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

## 6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		<b>weeks</b>
<b>Further information</b>		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: <a href="http://www.myh.se">www.myh.se</a>		

### (\*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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