

## 1. CERTIFICATE TITLE

**Kvalificerad Yrkeshögskoleexamen**

**Strategiskt inköp och upphandling**

## 2. TRANSLATION OF CERTIFICATE TITLE

**Advanced Higher Vocational Education Diploma in**

**Strategic Purchasing and Public Procurement**

This translation has no legal status

## 3. SKILLS AND KNOWLEDGE PROFILE

### The holder of this document has

- Knowledge of how planned purchases influence an organisation's profitability.
- Knowledge of logistics tools for complex supply chains and their contribution to sustainable development.
- Knowledge of Swedish purchasing and public procurement laws and practices.
- Knowledge of the branch, purchasing law and commercial terminology.
- Knowledge of the role of the vendor and business.
- Skills in procurement, direct awards and reopening of competition.
- Skills in designing specifications and evaluation models in Swedish.
- Skills in commercial framework for different branches.
- Skills to execute and coordinate suborders and purchase planning.
- Skills in purchasing strategies, supplier development and strategic purchasing methods.
- Skills in MS Excel and Spend Analysis.
- Skills in Business English with the aim to manage global supply chains.
- Skills in making sound financial evaluations regarding environmental, ethical and social demands.
- Skills to prepare and conduct negotiations and construct and establish agreements.
- Competence to choose the relevant and correct strategy.
- Competence to evaluate information and methods for purchases and procurement.
- Competence to work with project management, communication and creating financially sound solutions for internal stakeholders.
- Competence to be responsive, communicate clearly and develop supplier relations.
- Competence to handle business intelligence and understand the market.

## 4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Strategic Buyer, Buyer, Procurer, Vendor Coordinator, Procurement Planner and Procurement Manager

## 5. OFFICIAL STATUS OF THE CERTIFICATE

<b>Name and address of the awarding institution</b>	<b>Name and address of the public authority issuing awarding entitlement to education providers</b>
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden <a href="http://www.myh.se">www.myh.se</a>
<b>Diploma level (national or international designation)</b>	<b>Grading scale</b>
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

## 6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		<b>weeks</b>
<b>Further information</b>		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: <a href="http://www.myh.se">www.myh.se</a>		

### (\*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

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