



CERTIFICATE SUPPLEMENT (*)



SWEDEN

1. CERTIFICATE TITLE

Yrkehögskoleexamen

Teknikinformatör

2. TRANSLATION OF CERTIFICATE TITLE

Higher Vocational Education Diploma

Technical Writer

This translation has no legal status.

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of technical expressions and concepts.
- Knowledge of the different technical industry sectors in Sweden.
- Knowledge of language; form and function of technical language.
- Knowledge of professional writing with a focus on technical Swedish and English.
- Knowledge of technical documentation.
- Knowledge of target group understanding and target group analysis.
- Knowledge of information architecture, information structure and information design.
- Skills in writing and formulating different types of technical information, e.g. manuals, technical specifications, etc. – in both Swedish and English.
- Skills in using the profession's commonly used tools and programmes.
- Skills in creating visually informative graphics and clearly visualising a message, a description.
- Skills in analysing target groups/users and using that knowledge in the creation of effective and user-friendly technical information.
- Skills in working on and leading projects.
- Competence to, independently and in teams, create qualitative, attractive and user-friendly technical information of various kinds based on clients' needs and requirements – in their own organisation or in consultancy companies for external clients – in Swedish and English.
- Competence to gather and evaluate information, facts and expertise that is necessary to be able to write and formulate different types of technical information.
- Competence to be able to perform target group analysis and user analysis in order to professionally write and formulate different types of technical information – which end users find relevant, understandable and useful.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Technical Writer, Technical Editor, Technical Communicator, Information Developer and Information Designer

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu>

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