

1. CERTIFICATE TITLE

Yrkeshögskoleexamen

Arbetsledare – grönyteförvaltning

2. TRANSLATION OF CERTIFICATE TITLE

Higher Vocational Education Diploma

Supervisor – Green-Space Management

This translation has no legal status.

3. SKILLS AND KNOWLEDGE PROFILE

The holder of this document has

- Knowledge of the duties and the responsibility of the leadership role for subordinate staff working within green-space management.
- Knowledge of the laws governing the maintenance of the outdoor environment and of contract law.
- Knowledge of maintenance plans: building, processing and interpretation.
- Knowledge of steering documents, working documents, drawings and their interpretation and implementation.
- Knowledge of quantity calculations and mass calculations for surfaces and volumes.
- Knowledge of the follow-up work for operations and individual projects from an economic perspective.
- Skills in leading a functioning work team to meet business targets within budget constraints.
- Skills in planning the need for machinery and staff based on working drawings, maintenance plans and tender documentation.
- Skills in the establishment and documentation of maintenance plans with maintenance key indicators.
- Skills in ensuring and quality-assuring operations in line with prevailing legislation and industry standards.
- Skills in the needs-assessment of management and maintenance work for outdoor environments.
- Competence in leading activities within the green-space management field.
- Competence in initiating, monitoring and completing projects and ongoing tasks.
- Competence in resolving queries and complex problems encountered during ongoing work.
- Competence in assessing the extent of own skills/capacity and understanding the need to engage specialists and expert subcontractors.
- Competence in independently conducting basic procurements and placing orders with subcontractors.
- Competence in managing and meeting maintenance commitments based on working documents and drawings.
- Competence in ensuring that work has been performed in a professional manner.
- Competence in taking financial decisions and taking responsibility for the financial monitoring of individual projects and ongoing tasks.
- Competence in prioritising and increasing the cost-effectiveness of work within the context of financial frameworks.
- Competence in identifying and assessing a more advanced range of plants.

4. PROFESSIONS AVAILABLE FOR THE HOLDER OF THE CERTIFICATE

Supervisor/Work Leader – Management and Maintenance of Outdoor Environments, Supervisor/Work Leader – Cemetery/Burial Work, Production Manager – Gardening/Maintenance, Foreman – Gardening/Maintenance, Consultant/Self-employed – Management and Maintenance of Outdoor Environments.

5. OFFICIAL STATUS OF THE CERTIFICATE

Name and address of the awarding institution	Name and address of the public authority issuing awarding entitlement to education providers
	The Swedish National Agency for Higher Vocational Education Box 145, 721 05 Västerås Sweden www.myh.se
Diploma level (national or international designation)	Grading scale
SEQF/EQF:	Fail (Icke godkänt - IG) Pass (Godkänt - G) Pass with Distinction (Väl godkänt - VG)

6. OFFICIALLY RECOGNISED MANNER OF OBTAINING THE DIPLOMA

Description of vocational education and training received	Per cent of whole programme (%)	Length (weeks)
• College/education centre		weeks
• Placement – Learning in a work environment		weeks
Total teaching/study duration resulting in diploma		weeks
Further information		
The Higher Vocational Education Diploma requires a minimum of a Pass (Godkänt) in all courses. Five HVE credits correspond to one week of full-time studies.		
A Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 200 Higher Vocational Education credits (HVE credits).		
An Advanced Higher Vocational Education Diploma is awarded if the study programme comprises a minimum of 400 HVE credits, at least one quarter of programme time is spent on student placement, and the student has completed an independent project.		
Entry requirement is successful completion of upper secondary education.		
For more information on higher vocational education, please visit the website of the Swedish National Agency for Higher Vocational Education: www.myh.se		

(*) Explanatory notes

This document is intended to provide additional information about the specified diploma and has no legal status in itself. It is based on Council Resolution 93/C No. 49/01 of 3 December 1992 on the transparency and clarity of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency and clarity of vocational education certificates, and the European Parliament and Council Recommendation 2001/613/EC of 10 July 2001 on mobility within the Union of students, persons undergoing vocational training, volunteers, teachers and educators.

© European Communities, 2002